

**Meeting Minutes**  
**OLIVER RANCH CORE GROUP**  
**UNLV Center for Academic Enrichment & Outreach**  
**Tuesday, August 16, 2005**

The meeting commenced at 10:35 a.m. with the following persons in attendance:

Loretta Asay, Kathy August, Blaine Benedict, Christy Falba, Nancy Flagg, Pat Fleming, David Frommer, Laurie Howard, Michael Johnson, Jeanne Klockow, Rob Mrowka, Alan O'Neill, Jackson Ramsey, Peg Rees, Michael Reiland, LaNelda Rolley, Henry Tom, Pamela Vilkin, Les Wallach, Pat Williams, Debbie Wright, and Billie Young.

1. **Introductions and Announcements**

The group welcomed Robert Wandel, Tom Bush - BLM Denver, Gwen Moore - BLM, Mary Weisenmiller - CCSD, Thelma Davis - CCSD, Bob Clements - Line and Space, Savanah Gammons - Line and Space, Erin Moore - Line and Space, and Mike Anglin - Line and Space.

2. **Approval of Minutes**

The minutes of the July 19, 2005, meeting were approved with no changes.

3. **Matrix of Project Concerns & Resolutions**

Michael Reiland distributed a matrix of the project concerns compiled from a historical review of meeting minutes and other documents. The matrix outlines the resolutions and documents where they occurred (*copy on file with BLM and UNLV Public Lands Institute*). Michael invited feedback and additions to the matrix, noting the document will change as the project goes along. Peg Rees requested that dates be added, to assist readers with consulting minutes for more information on specific issues. Michael agreed to research the dates.

4. **Review of Project Timeline Schedule**

Michael Reiland provided an update on several project issues.

A. ***Status of Request For Qualifications.***

Current plans call for a Request for Information (RFI) to be issued by November 1. This document will allow potential bidders to respond to the statement of work and get questions answered. It is a 30-day process. Once responses to the RFI are received, the Request for Proposals (RFP) will be reworked and issued with a planned 90-day response period. The evaluation of proposals will take another 30 days, with plans to have an operator identified by March 2006. Michael invited suggestions for potential bidders to ensure the RFP reaches a wide audience. David Frommer asked if there would be a public process for sending out the RFP. Michael said it will be posted on a government contracts website, but he has talked to the BLM Denver office about sending proposals by mail as well. David suggested it also be advertised in industry trade publications. Henry Tom said he knows of a company that sends out RFPs to targeted companies; he will get the information to Michael. Because of the uniqueness of the project, nationwide publication will be essential through multiple outlets.

B. ***Status of Water Options.***

The BLM is still looking at installing a municipal water line to provide water to the site. A funding request from the special reserve account has been made to the SNPLMA Executive Committee, but no response has been received to date. If the request is not approved, other options will be pursued in consultation with Pat Fleming and Line and Space Architects.

C. Status of Draft Environmental Assessment Report.

BLM has received the cultural treatment plan from Otak, Inc., and it is now being reviewed by the State Historic Preservation Office. Assuming SHPO approves the plan, Line and Space will finish work on siting trails throughout the property.

Otak has also submitted a preliminary draft Environmental Assessment (EA) report, which is currently undergoing review by various BLM divisions. The agency will review its comments with Otak very soon, but the EA cannot proceed much further until the cultural treatment plan is approved. The EA timeline still calls for completion of the study by June 2006, but the agency and Otak hope to finish it earlier.

5. Curriculum Development

Curriculum Coordinator Jeanne Klockow provided an update on the development of the RRDLC core curriculum. Jeanne provided the core group with a brief recap of the curriculum timeline and how curricular strands are being developed (*on file with BLM and UNLV Public Lands Institute*). The Wild Horse and Burro curriculum has just been completed. The Historical curriculum is in progress, and Jeanne hopes to present it at the September core group meeting. The Cultural curriculum will then get underway. Jeanne solicited core group members to participate on that working group.

Jeanne provided the group with the wild horse and burro curriculum, which is built around 6 essential questions (*on file with BLM and UNLV Public Lands Institute*). The format is identical to other strands that have been developed. She invited feedback from the core group but noted that it has also been sent to the Educational Programs Committee for formal feedback. Loretta Asay said some concepts may need to be adjusted for 5<sup>th</sup> graders, and she asked if teachers would be involved in the review. Jeanne said Paul Buck, committee chair, will ensure that teachers provide feedback.

The wild horse and burro curriculum was positively reviewed by the National Wild Horse Association, according to Michael. Nancy Flagg asked about the response from the NWHHA. Billie Young said they liked the questions but felt strongly that the questions needed to flow together as a complete picture. Billie said the organization did a lot of work on the curriculum and has also been helpful in framing the statement of work for the Wild Horse and Burro Facility. Billie commended Jeanne for bringing everyone together and getting the curriculum where it needed to be. She also thanked Laurie Howard for her participation.

6. Standing Reports

A. Line and Space Architects

Henry Tom and Les Wallach of Line and Space Architects provided an update on recent activities (*on file in UNLV Public Lands Institute office and BLM office*). The firm is approximately 70% complete with design development. They had been scheduled for review at 50% completion, but because of schedule conflicts the firm kept moving forward until everyone could meet. The Building Committee meets August 16-17 to review the drawings in depth.

The architects presented models of the RRDLC and WHB facilities to the core group. Bob Clements and Les Wallach reviewed the features of each model and answered questions.

Henry Tom reviewed the architects' schedule. Design developed is slated for completion by December 2, 2005. Value analysis will take place in December, and the architects expect to begin construction documents around January 2006. Henry said the project has now been registered with the LEED Council.

Peg Rees asked Henry if a running estimate of costs is kept as the project moves along. He said that estimating occurs at each phase. The first estimate was provided at the conceptual design phase, the second at the schematic design phase, and the third at design development. The next one will be completed by an outside estimator recommended by David Frommer of UNLV.

B. *BLM Capital Improvements*

Michael Reiland provided an update on BLM capital improvements at Red Rock Canyon National Conservation Area. All projects are moving along. Michael encouraged folks to visit the Red Springs projects, which he said is a good example of how SNPLMA money can be used to protect a resource while also allowing better public access.

The Visitor Center Core Group meets the second Tuesday of each month at 10:00 a.m. Billie Young noted that a recent information session with that core group was interesting. People wanted to know more about the RRDLC and how the two facilities will tie together. Details of the feedback will be available in the Visitor Center core group.

C. *Community Outreach*

Nancy Flagg provided an update on community outreach activities. She previewed a powerpoint presentation that will be delivered to the Clark County School District cabinet officers and regional superintendents on August 19, 2005. The focus is on the curriculum while also providing a brief overview of the project and its history. The BLM has only been allotted 10 minutes for the presentation plus questions, so the length has been kept to a minimum. A packet of information will be provided to each cabinet member with additional details about the project. A second presentation will be made to the CCSD Board of Trustees on September 8, 2005. The core group offered no changes to the powerpoint content but suggested that the scholarship money and student selection process be addressed during the question and answer period. Nancy thanked Loretta Asay for her assistance and insight into targeting the content specifically for the CCSD administrators.

9. Committee Reports

Building Committee

Minutes of the July committee meeting were provided to the core group (*on file with BLM and UNLV Public Lands Institute*). As noted earlier in the meeting, the committee will spend August 16-17 conducting an in-depth review of the design development drawings.

Operations Committee

The committee has not met since May 12, but chair Jackson Ramsey recently emailed the core group to seek suggestions and contact information for potential operators who might be targeted when the Request for Information and subsequent Request for Proposals is issued. The committee wants to ensure that these documents are sent out widely.

Jackson said one donation of \$25,000 has been received, one in-kind donation of a large greenhouse, and one private donation from a member of the core group. Loretta Asay asked how the tax deductions are handled. Jackson said the Red Rock Interpretive Association handles the money as a registered 501-c-3 organization. All funds are held in a separate account. All donations to date have been unsolicited.

The meeting adjourned at 12:10 p.m.